

**BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: March 15, 2006

Division: Public Works

Bulk Item: Yes X No     

Department: Correction Facilities

Staff Contact Person: Bob Stone

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**AGENDA ITEM WORDING:** Approval to modify competitive bid process and issue a purchase order to Classic Carpet in the amount of \$30,038.00 for replacement carpeting at the Sheriff's Administration Building on Stock Island due to Hurricane Wilma.

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**ITEM BACKGROUND:** The Sheriff's Administration Building received water intrusion damage from Hurricane Wilma, which requires damaged carpeting to be removed and replaced. Classic Carpet provided the lowest of two quotes received. Reimbursement will be sought from FEMA/State.

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**PREVIOUS RELEVANT BOCC ACTION:** none.

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**CONTRACT/AGREEMENT CHANGES:** n/a

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**STAFF RECOMMENDATIONS:** Approval.

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**TOTAL COST:** \$30,038.00

**BUDGETED:** Yes X No       
**Acct. 125-0459105-560620**

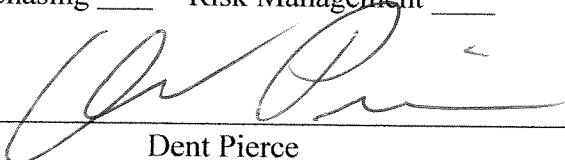
**COST TO COUNTY:** \$3,754.75 (12.5%)

**SOURCE OF FUNDS:** Hurricane Wilma

**REVENUE PRODUCING:** Yes      No X **AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty      OMB/Purchasing      Risk Management     

**DIVISION DIRECTOR APPROVAL:**

  
Dent Pierce

**DOCUMENTATION:** Included X Not Required     

**DISPOSITION:**     

**AGENDA ITEM #**

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## MEMORANDUM

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DATE: MARCH 6, 2006

TO: DENT PIERCE, PUBLIC WORKS DIVISION DIRECTOR

FROM: BOB STONE, MIDDLE KEY OPERATIONS DIRECTOR *BT*

RE: MCSO ADMINISTRATION BUILDING

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As you know, we are proceeding with remediation activities at the Monroe County Sheriff's Administration Building and I was finally able to obtain two comparative proposals for providing and installing carpet for this project. The attached two proposals are:

Steller Carpet One	-	\$34,442.00
Classic Carpet	-	\$30,038.00

Due to the importance of getting the Sheriff's operations back to a semblance of normalcy and his ability to provide continuity of service for the County, this project is on a fast track. The project is on the move and carpet is scheduled for the end of this week. I apologize for the short notice; given the present construction climate, it is more challenging these days being on the customer side of the equation vs. the contractor's. These are the only two local firms that I know of that can provide the needed service for a project of this size. Therefore, it is requested that the present purchasing policies be modified and the attached Purchase Order to Classic Carpet for \$30,038.00 be approved.

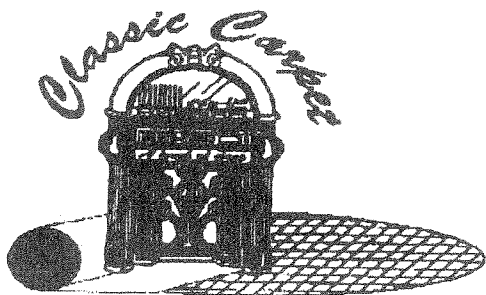
Your positive consideration of this matter will be appreciated. Please advise if there are any questions or more information is desired.

Feb 24 2006 15:11

CLASSIC CARPET

305-872-0058

p. 1



12425

*Classic Carpet and Tile, Inc.*

P.O. Box 430906

Big Pine Key, Florida 33043

Frank Carnelli - Owner

To Bob Stone

Address \_\_\_\_\_

Date 2-24-06

Phone \_\_\_\_\_

Ref. \_\_\_\_\_

We propose to:

ADMINISTRATION BUILDING

PHASES 1 THROUGH 4

Provide and install 1106 sq. yds. of carpet	\$25,438.00
Provide and install bound carpet base	\$ 4,600.00
Total amount	\$30,038.00

*Thank you! We look forward to serving you in any way we can.*

We are not responsible for the trimming down of doors. • We are not responsible for the disposal of old materials.

**CUSTOMER READ BEFORE SIGNING:** Buyer understands that there may be a dye-lot variation from sample. Seller is not responsible for chips, dents or conditions of existing moldings, doors, jambs, or fixtures. Room must be clear of obstacles at time of installation. Seller is not responsible for manufacturer or shipper delays. Unforeseen structural problems upon installation may change the amount due on this invoice. A FINANCE CHARGE OF 21% will be charged to all accounts past thirty (30) days. In the event buyer defaults under the terms of this agreement, buyer agrees to pay reasonable attorney's fees, if the sums due are collected through an attorney.

We hereby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of:

\_\_\_\_\_ dollar(s) (\$ \_\_\_\_\_).

With payment to be made as follows: 50% DEPOSIT REQUIRED on all carpet ordered and balance to be paid upon completion of job. NO REFUNDS on deposit goods that are cut and ordered. This proposal will be withdrawn by us if not accepted within 30 days.

PAYMENT IN FULL TO BE MADE UPON COMPLETION OF INSTALLATION, UNLESS OTHERWISE NOTED.

I/We the buyer(s) hereby accept the above terms and conditions:

Buyer's Signature: \_\_\_\_\_

Terms of this contract have been accepted by buyer and approved by an authorized agent of Classic Carpet &amp; Tile, Inc.

Agent's Signature: \_\_\_\_\_

*Big Pine Key*  
(305) 872-2711*Marathon*  
(305) 743-7545*Key West*  
(305) 294-7760

Floors of Key West, Inc. dba



Peter Rysman, President  
5341 Fifth Avenue, Key West, FL 33040  
Tel. 305-294-3567 Fax. 305-294-4314  
Peter@StellerCarpet.Com

To: Bob Stone  
Monroe County Sheriff's Office  
Date: March 3, 2006  
Fax: 289-6042

We propose to supply and install Coronet Passport 28 oz. carpet with a unitary back in designated spaces on the first and second floors of the Stock Island Administration Building as marked on Sheets A-2 and A-3 of plans dated March 28, 1995. this bid includes 6" carpet base which we would fabricate ourselves from Passport 26 oz. material.

**\$34,442.00**

This price includes all material, labor, and trims.

This price does not include any furniture moving or floor preparation. This price assumes that we will receive the areas ready to carpet and that we will work steadily until the job is complete, although the job may be done in three large phases. This price does not include rip and removal of existing carpet and scraping of floors to remove any excess glue, which we assume you can do more economically. However, if you want us to do that, the additional charge would be \$3,825.00.

This price assumes that the areas to be carpeted to the right of the elevator as one exits the elevator on the second floor are no deeper than 12'. The demarcation is not clear on the plans but I believe that is correct.

In order to accept this proposal, please sign below and return to Peter Bell at our shop. 50% of the total amount would be due when the carpet is received in our warehouse and the remainder upon completion. If there are any substantial delays, meaning more than 30 days, we would be entitled to payment for work completed and materials stored to the point of delay. As I mentioned, I will be on vacation until March 20 and Peter Bell will be covering for me.

The earliest we will be able to commence installation is March 23, and that can only happen if you accept this proposal in sufficient time for us to order the carpet and have the carpet delivered to our premises no later than March 20.

Upon receipt of a signed order, Peter Bell will order the carpet and advise you of the projected delivery date for the carpet. Installation will start within a few days of delivery of the carpet.

Your plans have been inserted into a manila envelope with your name on it and left on the design table at our showroom for pick up. If the work is awarded to us, we will need the plans returned to us before ordering the carpet.

Thank you for the opportunity to bid this work.

Sincerely,

Peter Rysman

Accepted:

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